



## CERTIFICATE IN MINISTRY APPLICATION

Please Print or Type This Form.

**IDENTIFICATION.**

MR. MS. MISS DR. REV.

Full Name \_\_\_\_\_ Male Female

Preferred Name \_\_\_\_\_ Social Security # \_\_\_\_\_

Address \_\_\_\_\_ City/State/ZIP \_\_\_\_\_

Phone: Work (\_\_\_\_\_) \_\_\_\_\_ Home (\_\_\_\_\_) \_\_\_\_\_

Cell (\_\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

Marital Status: Single Married: Spouse's Name \_\_\_\_\_

**CHURCH RELATIONSHIP**

I am a member of a church.

I am not a member of a church.

Church name and address \_\_\_\_\_

Denomination (official name) \_\_\_\_\_

I am under the supervision of the following judicatory (as a Commissioned Ruling Elder or other lay pastoral leader).

\_\_\_\_\_

**EMPLOYMENT**

(We will not contact employer for reference.)

I am currently employed: Yes No

Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ Supervisor \_\_\_\_\_

**OTHER IDENTIFICATION**

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Citizenship U.S. Other (please indicate) \_\_\_\_\_

INSTITUTION	LOCATION	ATTENDANCE		DEGREE EARNED	YEAR REC'D
		FROM	TO		
HIGH SCHOOL					
COLLEGE/UNIVERSITY					
GRADUATE/PROFESSIONAL SCHOOL, SEMINARY					

I seek admission to the Certificate in Ministry Program beginning with the following:

Fall (Sept.1); Winter (Jan.1); Spring (Apr. 1); term of the 20\_\_\_\_ - 20\_\_\_\_ academic year.

**SIGNATURE**

**DATE**

**ITEMS NEEDED TO COMPLETE APPLICATION:**

A one-time application fee of \$25.00 (check or money order), must accompany initial application. This application fee is non-refundable.

All tuition charges must be paid in full at the time of registration and prior to the beginning of the term.

Certificate in Ministry applicants must complete a brief (20 minute) admissions conference. This may be conducted by phone, Skype, or in person.

Submit the completed Letter of Endorsement, signed by the appropriate member(s) of your session, church board, or institutional officials.

All applicants are required to complete a criminal history check, including driving records, through CastleBranch.com. To grant Austin Seminary access to your background check, enter our institution's package code (AU33) when you submit your information on-line. The cost for this service is the responsibility of the student. Note that charges and past offenses do not automatically disqualify an applicant. All records will be evaluated in context. Contact the Office of Admission for more information.

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**FOR OFFICE USE ONLY**

This student is eligible to enroll in courses that are available and is admitted as a Certificate Student for the:

Fall; Winter; Spring; term of the 20\_\_\_\_ - 20\_\_\_\_ academic year,

\_\_\_\_\_  
Signature, Vice President for Enrollment Management

\_\_\_\_\_  
Date

[Registrar/Date \_\_\_\_\_ / \_\_\_\_\_]

Certificate in Ministry  
Letter of Endorsement

Rev. Jack Barden  
Vice President of Enrollment Management  
Austin Presbyterian Theological Seminary  
100 E. 27<sup>th</sup> Street  
Austin, TX 78705-5797

Dear Rev. Barden,

This endorsement is made on behalf of \_\_\_\_\_, who serves as  
\_\_\_\_\_ (indicate lay pastor, elder, minister, deacon, other as appropriate)  
of \_\_\_\_\_ (indicate church or institution).

He/she has discussed with us his/her desire to enter the Certificate in Ministry program at Austin Presbyterian Theological Seminary and has, in accordance with your admissions policies, requested that we endorse him/her in this new academic venture.

We understand that the Seminary sees our church' s (or institution' s) endorsement as vital. By signature below, this letter attests to our endorsement of this applicant for participation in the Certificate in Ministry program at Austin Presbyterian Theological Seminary.

We pledge to be as supportive in as many ways as we can in helping \_\_\_\_\_  
(name) successfully complete this program. We further pledge to engage with him/her in a process of appropriate discernment as to the ways in which this Certificate in Ministry program will strengthen his/her leadership and service in ministry for the church and to the world.

Sincerely,

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_