Instructions for completing Section Two: Cohort Proposal

Section Two is the group’s proposal. Please review “What makes a good proposal?” in the FAQ section of the College of Pastoral Leaders on the Austin Seminary website. A sample application can be viewed below.

Section Two should be submitted as a single MS Word or Word-compatible document by attaching or uploading it in the appropriate section of the Application Form. If desired, you may upload a separate document as an MS Excel file with the budget.

If you have difficulty uploading the document, please call Kathy Muenchow at 512-404-4857.

I. General Information

A. State briefly how the members are connected with each other.

B. What are the common hungers or passions that draw you together for this purpose? (We ask that the response to this question come from a discussion among the group and not one person’s vision.)

II. Proposal

A. What is your proposal for responding to the common purpose described above? Your response should include a narrative that describes you plans and addresses:

   • How will you know whether you have reached your hoped-for learning or changes?
   • What would cause you to be deeply disappointed about this effort?

B. Please list books and other resources from which you intend to draw, if any.

C. Provide a Timeline of Project.

D. Budget

   Please provide a Budget with brief explanations of assumptions on which the expenses are based. Should your project cost exceed the maximum $10,000 grant, please specify with detail the sources of additional revenue you will use.

   A sample Budget Template is provided as a guide.