POSITION: Seminary Intern

**Primary Function:** The Seminary Intern will assist the Pastor of GSPC while engaged in supervised ministry under guidelines established by the student’s seminary. In addition, the Intern will direct Government Street Presbyterian Church’s summer ministry held at Baytreat and provide staff support for Urban Ministries.

**Source of Supervision:** The Seminary Intern shall be accountable to the Pastor. In addition to day-to-day conversation, the Intern will meet weekly with the Pastor for a supervisory conference. The Intern will meet monthly with a team of lay persons appointed by the Session upon recommendation of the Pastor who will offer the student feedback and engage the student in theological reflection about the life and practices of the congregation.

**Work Time Required:** Full time, Mid-August to Mid-August

**Work Performed:** The Intern shall:

1. Provide staff support for GSPC’s Urban Ministry by encouraging lay volunteers, attending committee meetings, resolving urban ministry issues, responding to emergent ministry needs, and being the staff liaison for GSPC to the larger community relative to urban ministry.
2. Direct GSPC’s Summer Ministry at Baytreat, which includes a one-week day camp for underprivileged children, seven week-long Urban Mission Camps for high school and college students, and two one-week camps for youth from the Presbyterian Home for Children in Talladega.
3. Direct GSPC’s Alternative Spring Break ministry.
5. Lead studies and worship experiences for Urban Mission Campers providing them opportunities for Biblical and theological reflection and personal spiritual growth.
6. Assist adult advisors of visiting Urban Mission Teams by providing leadership for community building activities including, food preparation, housekeeping, and other community needs.
7. Lead a twice weekly Bible study for GSPC’s ministry to the homeless and poor and coordinate monthly communion services for same.
9. Provide pastoral care through hospital, home, and other visitation.
10. Assist with officer training as a part of the pastoral staff.
11. Write occasional GSPC newsletter articles.
12. Attend Session meetings Sept-Dec and Diaconate meetings Jan-May to gain practical knowledge.
13. Provide regular written reports on activities to the Session.
14. Preach twice at GSPC and prepare two liturgies for the Lord’s Day service. Other occasions for preaching will be made available to the Intern as a Pulpit Supply in area churches.
15. Assist with worship leadership for occasional services.
16. Meet weekly with the pastoral staff and attend GSPC staff meetings.
17. Perform other duties as agreed by the Pastor.

Other Information: GSPC will

1. Provide annual salary of $19,000 payable biweekly.
2. Pay FICA.
3. Reimburse automobile expenses up to $1,000 annually.
4. Provide free housing and utilities at the Guesnard House apartment September-May and housing at Baytreat June-August.
5. Provide two weeks of paid vacation and eleven paid holidays.
6. Provide time off for study with approval from the Pastor.
7. Provide medical insurance through the Board of Pensions or the intern’s provider.
8. Pay for the cost of Life Guarding/Life Saving certification.

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